



Caerau Primary School

Policy on charging



| Date | Review Date | Co-ordinator | Nominated Governor |
|---------------|---------------|--------------|--------------------|
| December 2022 | December 2024 | Mrs. J Roche | Mrs R Goodall |
| | | | |

Policy on Charging

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do charge for any activity that enriches and enhances learning opportunities undertaken as part of the National Curriculum. These may take place in or out of the school.

2 Voluntary contributions

- 2.1 When organising school activities, trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others. But actively engage with parents/carers to support them in enabling the school to meet the cost of these "enhanced" learning experiences.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we **do not** allow the child to participate fully in the trip or activity. This occurs very rarely, as the school is proactive in its engagement with parents/carers to support their children in accessing all learning activities. The school always contributes to the costs in order to support the visit via its EYPDG/PDG grant funding. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums; castles
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company; specialist Science groups
- school trips abroad;
- musical events.

3 Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum then cost of this trip is a major consideration for the school. We do charge to cover the costs of transport, board and lodging. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents and carers information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do ask for a voluntary contribution from

parents and carers to cover the cost of transport. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

6 School minibus

- 6.1 We normally charge if children are transported in the minibus to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

8 Monitoring and review

This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.